

September 2025

Walsall Music Education Service (WMES) Photo/Video permissions form

Your privacy and rights matter to us and in order to ensure you are aware of how and why we may take photos/videos alongside storage, please read below before providing your informed and explicit consent (reply slip on page 2).

Walsall Music Education Service (WMES) photographs and videos a range of its activities. Footage may be used for media promotion of the event or future events. This promotion may be made on WMES platforms including our website, YouTube and/or social media channels, as well as printed promotion including flyers and posters. Footage may also be used for promotion from other organisations who are involved in the event.

WMES activities sometimes take place at external/public venues where it is also possible that other 3rd parties unknown to us may take pictures or footage of performers. Please note that WMES cannot prevent photos/videos being taken by members of the public at external venues nor can WMES stop these being posted online.

This form covers all WMES activities and is not exclusive to the groups/activities the student is involved in at the point of signing. This form will be reviewed and updated as necessary. Consent will cover students for all WMES activities until such time. You have the right to change your consent at any point and this must be done in writing to Lizzie Sale (Elizabeth.sale@walsall.gov.uk) or a member of WMES staff.

All photos/videos will be captured on electronic devices such as cameras, voice recorders, video enabled devices or mobile technology. Footage will be securely stored and may be kept indefinitely for both future promotions and archive purposes.

If you wish for footage to be removed, you must inform Lizzie Sale (Elizabeth.sale@walsall.gov.uk) or a member of WMES management in writing. Once online, WMES can only remove footage it has direct access to and cannot confirm removal of any footage/information shared via social media or otherwise. Where you require the removal of such footage, we recommend you contact the domain or service owner with your request. It should be noted that once online WMES cannot prevent unauthorised downloading of files or photos.

Please turn over



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WMES Photo/ Video Permissions Reply Slip

By consenting you are agreeing to the information on page 1, (please see a brief summary below)

- Agreeing to your child, or you if you are 19 yrs/Y14 or over, being photographed and/or videoed.
- Agreeing to use of that footage for hard copy promotion and on WMES online platforms.
- Understanding that footage might be used by WMES partners, both online and hard copy.
- Understand that WMES activities can take place at external/public venues where it is possible that other 3rd parties, unknown to us, may take pictures or footage of performers.
- Understand that footage taken by WMES is kept securely and may be kept indefinitely for archive purposes and future promotion.
- Understand that you need to inform WMES in writing should your consent change.
- Understand that should your consent change it is only possible to remove footage we have direct access to. It may not be possible to remove all footage once posted online.

Please complete in CAPITALS in blue or black ink.

Please note that one form needs to be completed for each individual family member.

The reply slip MUST be completed by a parent or carer unless the student is 19yrs/ Y14 or over.

Student Name	
Please list all WMES activities/ensembles the student is currently involved in. This is for filing purposes only	

Please tick the box that applies in relation to the student named above, and the taking/use of photos/videos as per the information in this document:

- I consent ☐
- I do not consent ☐

You have the right to change your consent at any time. This request must be put in writing and acknowledged directly by WMES.

Signed _____ **Date** _____

Please return your completed form to Lizzie Sale or a member of WMES staff



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